

# **Chamber Music Studies Syllabus**

## **Fall 2017**

### **For students enrolled in**

### **MUCM 3510, 3520, 3530, 5510, 5520, 5530**

#### **Coordinator of Chamber Music Studies:**

**Nikola Nino Ruzevic**

Office: Music #343

Email: [chambermusic@unt.edu](mailto:chambermusic@unt.edu)

Office Hours: by appointment

#### **Chamber Music Committee Members:**

**Susan Dubois** – String Area Representative

Email: [Susan.Dubois@unt.edu](mailto:Susan.Dubois@unt.edu)

**George Papich** – Center for Chamber Music

Email: [George.Papich@unt.edu](mailto:George.Papich@unt.edu)

**Pamela Paul** – Piano Area Representative

Email: [Pamela.Paul@unt.edu](mailto:Pamela.Paul@unt.edu)

**Kathleen Reynolds** – Woodwind Area Representative

Email: [Kathleen.Reynolds@unt.edu](mailto:Kathleen.Reynolds@unt.edu)

**William Scharnberg** – Brass Area Representative

Email: [Bill.Scharnberg@unt.edu](mailto:Bill.Scharnberg@unt.edu)

#### **Chamber Music Studies Website: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu)**

- All information pertinent to the Chamber Music Studies, including the Syllabus, Forms, Groups and Calendar are posted online at: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu)
- Please make yourself familiar with the website.
- It is your responsibility to check the website periodically for any new information regarding this class.

#### **Chamber Music Studies Information Bulletin Board:**

- The Chamber Music Course Information Bulletin Board is located next to the COM room #343.
- All announcements regarding the Chamber Music Course will be posted at the Chamber Music Course information bulletin board in addition to the Chamber Music Studies Website.
  - It is your responsibility to check the bulletin board periodically for any new information regarding this class.

#### **Chamber Music Studies Email Communication:**

- All email correspondence will be sent to your UNT email address.
  - It is your responsibility to check your UNT email periodically for any new information regarding this class.

#### **Chamber Music Studies Description:**

- This course consists of two sections: the **Applied Chamber Music Studies Coachings** and the **Chamber Music Studies Class/Concerts**.

#### **Applied Chamber Music Studies Coachings:**

- Applied chamber music coachings are offered in the form of weekly group instruction.
- The specific coaching time and the repertoire for the semester is to be arranged with the assigned chamber music coach during the second week of classes.
- Each chamber group should receive a minimum of ten coachings.

- It is your responsibility to contact your coach and the members of your chamber group by the end of the second week of classes, in order to arrange the coaching time and group's rehearsal schedule.
- The first coaching should take place not later than the third week of classes.
- It is expected that you learn your part to the best of ability and to rehearse as a group at least once before your first coaching.
- Chamber groups should rehearse at least twice per week in addition to the weekly coaching.
- You are expected to be familiar with the score and to have completely learned your part by the end of the fourth week of classes.
- The coach may assign additional class work as necessary.
- No outside (other faculty) coachings after the 5<sup>th</sup> week, unless requested by the coach of the group.
- No substitutions in personnel (for rehearsals, coaching, performances) are permitted within the groups, unless approved in advance by the Coach, Area Representative and the Chamber Music Coordinator.
- **Attendance is required at all rehearsals and coachings**, except in emergency situations, such as crisis in the immediate family or serious personal illness. If you are unable to attend a rehearsal and/or a coaching due to an emergency, it is your responsibility to notify your coach and colleagues in your chamber group and to reschedule the rehearsal and/or a coaching as soon as possible.

### **Chamber Music Studies Class/Concerts:**

- The Chamber Music Studies Class will meet six times this semester.
- You are **required** to attend all of the following seven Chamber Class meetings and concerts:
  - September 6, 4:30 pm – 5:50 pm, Recital Hall - class meeting
  - October 18, 8:00 pm, Recital Hall/Voertman Hall - Chamber Music Studies Concerts, Session I
  - October 19, 8:00 pm, Recital Hall/Voertman Hall - Chamber Music Studies Concerts, Session I
  - November 17, 8:00 pm, Recital Hall/Voertman Hall - Chamber Music Studies Concerts, Session II
  - November 19, 8:00 pm, Recital Hall/Voertman Hall - Chamber Music Studies Concerts, Session II
  - November 21, 8:00 pm, Voertman Hall - Center for Chamber Music: Chamber Music Showcase
- Attendance will be taken electronically (bar code readers). You must present you UNT student ID card to the person taking attendance to be scanned when you enter and when you leave the class/concert. No other ID besides the UNT student ID will be accepted.
- It is your responsibility to make sure that your attendance has been recorded.
- **No unexcused absences are allowed. Each unexcused absence will lower your attendance grade by one letter grade.**
- The attendance record will be posted on the Chamber Music Studies Website: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu) and will be updated regularly after each class meeting/concert.
- **If you believe that your attendance has been marked incorrectly, you should contact the Chamber Music Studies Coordinator within ten days from the date in question to discuss your question/concerns. After the ten-day period has passed, the attendance record will not be discussed nor altered.**
- If you are late 10 or more minutes, or you leave before the end of the class/concert, you will be marked absent.
- If you must leave in the middle of the class/concert, you need to sign out as you leave and sign in upon your return. If you are gone for 10 minutes or more, or if you do not sign out and sign in, you will be marked absent.
- All electronic devices (such as cell phones, ipods, ipads, laptops...) must be turned off and stored away. All reading materials must be stored away. Please do not use the seat in front of you as a footrest. Two incidents (after an initial warning) of disruption or inattentiveness (using an electronic device, reading, talking...) in the class/concert will result in one unexcused absence.
- **Excused absences:**
  - Reasons for excused absence might be, but not limited to: auditions, important solo or chamber music concerts on or off campus (gigs are not considered important performances), crisis in the immediate family or serious personal illness. It is expected that you do not schedule or accept concerts during the above mentioned class concerts and meetings.
  - Only a student requesting an excused absence can submit a request for an excused absence.
  - **The Excused Absence Request form** is available online at: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu)

- The request must be submitted **at least two weeks prior** to the absence and **must include supporting documentation** (contract, program, letter of acceptance, invitation...). **If the above procedure is not followed the absence(s) will be unexcused.**
- In a case of an emergency situation or serious personal illness, the cause for the absence and supporting documents must be submitted as soon as possible. If the above procedure is not followed the absence(s) will be unexcused.
- The Excused Absence Request form is automatically sent to the Coordinator of Chamber Music Studies and the Area Representative (strings, piano, woodwinds, or brass). The Chamber Music Coordinator, the Area Representative and/or the Chamber Music Studies Committee will consider each request for an excused absence and will base the decision on an individual case basis.

## Chamber Music Studies Concert Information

- There will be two **Chamber Music Studies Concert Sessions** this semester:
  - Session I:
    - October 18, 8:00 pm, Recital Hall/Voertman Hall
    - October 19, 8:00 pm, Recital Hall/Voertman Hall
  - Session II:
    - November 17, 8:00 pm, Recital Hall/Voertman Hall
    - November 19, 8:00 pm, Recital Hall/Voertman Hall
- At each session, there will be four concerts in two evenings. Two concerts will be simultaneously performed in two different halls: the Recital Hall and Voertman Hall. Start time will be 8:00 PM for both concerts.
- **Students enrolled in the Chamber Music Studies and all ensembles are required to perform twice each semester – two different works or movements.** The performances will be on each of the two sessions of Chamber Music Class Concerts in the College of Music: October 18 and 19, and November 17 and 19.
- **You must be available to perform on any of the four dates.**
- **You are required to fill out the Performance Request Form for each performance.**
  - The Performance Request Form is available online only at: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu)
  - This form is automatically sent to the Coordinator of Chamber Music Studies, the Area Representative (strings, piano, woodwinds, or brass) and the Coach.
  - A separate form is required for each performance.
  - **It is your responsibility to submit the Performance Request Form by the following dates:**
    - **For Session I - no later than September 27**
    - **For Session II - no later than October 29**
  - Performance Requests received after the specified dates might not be honored and might result in a lowered grade.
  - The suggested length for each performance is 6 - 8 minutes. **The performance must not exceed 10 minutes. Longer works must be cut to fit within the 10 min. time limit.**
  - **Your performance is scheduled only after you receive a confirmation email.**
- When performing, you are expected to follow the standard concert dress code.
- If you are not performing on a particular day, you are required to attend a concert in one of the halls of your choice. However, **you are not allowed to go back and forth between the halls during the concerts.**
- For additional information regarding the Chamber Music Concerts please look at the Chamber Music Studies Concerts Instructions available at the Chamber Music Studies Website: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu).
- All groups are encouraged to perform additionally at different venues such as area departmentals and studio classes.
- An exception for performing one performance at a different venue/time may be granted to students/groups who are unable to perform on one of the sets of concerts due to unavoidable conflicts such as auditions, family crisis, serious illness, job interview, etc. However, **one performance** on one of these pairs of concerts is **mandatory**.
  - The Chamber Music Coordinator, the Area Representative and/or the Chamber Music Studies Committee must approve each exception in advance.
  - To request an exception, the chamber ensemble **coach** must submit a Request for Change of Venue form available online at: [chambermusic.music.unt.edu](http://chambermusic.music.unt.edu)

- The request must be submitted **at least three weeks prior to each concert**.
- The Request for Change of Venue form is automatically sent to the Coordinator of Chamber Music Studies and the Area Representative (strings, piano, woodwinds, or brass). A prompt response as to acceptance or denial of the request will be sent to the coach.
- Performances outside the Chamber Music Class Concerts should be in the College of Music (on a student/guest/faculty recital, studio class, departmental, or jury) with at least one faculty member present.
- Public performances outside the College of Music may be allowed if the venue is appropriate and the performance is verified.
- For all performance outside of the Chamber Music Studies Concerts a program including the performance or a note from a faculty member present should be submitted to the Coordinator and the Area Representative within one week of the performance.

### **Grading:**

Final grade is based on your performance in two main areas:

- Weekly coaching attendance, attitude, effort and preparation: 50%.
- Chamber Music Class attendance and attentiveness, and the quality of the two mandatory performances: 50%.
- Grading will be done per individual students, not per group.

### **Academic Integrity**

Please consult the following link: <http://facultysuccess.unt.edu/academic-integrity>

### **Student Behavior**

Please consult the following link: <https://deanofstudents.unt.edu/conduct>

### **Access To Information – Eagle Connect**

Please consult the following link: [eagleconnect.unt.edu/](http://eagleconnect.unt.edu/)

### **Oda Statement**

Please consult the following link: [disability.unt.edu](http://disability.unt.edu). (Phone: (940) 565-4323)

### **2017-2018 Semester Academic Schedule (with Add/Drop Dates)**

Please consult the following link: <http://catalog.unt.edu/content.php?catoid=17&navoid=1737>

### **Academic Calendar at a Glance, 2017-2018**

Please consult the following link: <https://www.unt.edu/catalogs/2017-18/calendar>

### **Final Exam Schedule**

Please consult the following link: <http://registrar.unt.edu/exams/final-exam-schedule/fall>

### **Financial Aid And Satisfactory Academic Progress**

Please consult the following link: <http://financialaid.unt.edu/sap>

### **Retention Of Student Records**

Please consult the following link: <http://ferpa.unt.edu/>

### **Responding To Students In Distress: Unt Care Team**

Please consult the following link: <http://studentaffairs.unt.edu/care>